



Office of Solid Waste Reduction and Recycling FY2012 Solid Waste Reduction and Recycling Grant Request for Grant Proposals

DHEC's Office of Solid Waste Reduction and Recycling (Office) is accepting proposals from South Carolina local governments and regions for the implementation or expansion of waste reduction and/or recycling projects.

Budget:

Awards will be based on population. Awards for populations served that are overlapping or shared will be considered on a pro-rated share.

POPULATION	MAXIMUM AWARD
Less than 50,000	\$4,000
50,000 – 100,000	\$5,000
101,000 – 200,000	\$6,000
Greater than 200,000	\$7,000

Submittal Instructions:

- Proposals should be submitted electronically. If electronic submittal presents a problem, please contact this office for other available options.
- Proposals must be received by the Office no later than **5 p.m. Friday, April 1, 2011.**
- Proposals should be submitted in a Word format.
- Proposals received after the deadline will not be considered.
- Incomplete proposals will not be considered. All questions on page 4 must be thoroughly answered.
- Fax copies will not be considered.

Electronic submittals **should be e-mailed to** swgrants@dhec.sc.gov

NOTE: If e-mail presents a problem, please contact this office for other available options.

Contacts: Tina Lindler at (803) 896-4235 or Jana White at (803) 896-4221

Eligibility: Any county, city, town or other local government in South Carolina that provides solid waste services is eligible to apply for grant funding. Applicants that have failed to comply with DHEC reporting requirements will not be considered for awards.

Regional proposals will be given priority. Regional proposals may be submitted by a group of counties or local governments provided they have submitted a complete regional solid waste management plan to DHEC. Informal regions may apply but must submit a Memorandum of Agreement that designates one eligible local government to administer the funds.

Solid Waste Reduction and Recycling Grant Program

Grant Goals: The purpose of the Solid Waste Reduction and Recycling Grant program is to assist local governments and regions in their efforts to achieve the state's municipal solid waste (MSW) recycling goal of 35 percent, reduce the (MSW) disposal rate to the state's goal of 3.5 lbs or less per person per day, and to promote programs for the control of pollution and the release of hazardous constituents into the environment.

The following programs are of particular interest to the Office:

- E-Scrap programs to promote and enable the collection and recycling of residential electronics;
- Glass collection and recycling from commercial/institutional settings such as restaurants;
- Paper-related materials collection and recycling, particularly cardboard and/or office paper;
- Plastic collection and recycling, particularly beverage containers;
- School recycling programs;
- Multi-family recycling programs;
- Swap shops;
- Backyard Composting programs;
- Government offices, commercial businesses and institutional recycling programs; and,
- Household Hazardous Materials collection and recycling programs.

Expenses Considered May Include:

- Containers: trailers, roll-offs, bins, roll-carts, etc.
- Recycling collection vehicles
- Site prep
- Baler
- Personnel costs (for E-Scrap programs only);
- Shed/Building and related expenses
- Other related equipment/supplies
- Electrical needs
- Outreach/education materials to promote recycling. This may include workshops, direct mailings and printed material.

Review and Award Process: Awards will be made on a competitive basis. A panel made up of staff and solid waste professionals will review proposals. The panel will assign points to each proposal based on your responses to the questions on page 4. Proposals will then be ranked and funding recommendations made according to ranking.

Funding recommendations will be made to the SWAC for final approval. Grant offers will be made in writing to the applicants. All grants awarded will have an ending date of June 30, 2012.

Note: This solicitation does not commit the state to award a grant, to pay any cost incurred in the preparation of the proposal, or to procure or contract for articles of goods or services. The state reserves the right to accept or reject any or all proposals received as a result of this request, or to cancel in part or in its entirety this proposal if it is in the best interest of the state to do so.

Solid Waste General Guidelines

1. The Office must receive one electronic copy by **5 p.m. on April 1, 2011**. Proposals received after the deadline will not be considered. Faxed or incomplete proposals will not be considered.
2. Grants will not be provided to any local government or region that has not demonstrated a good faith effort to meet the requirements of the S.C. Solid Waste Policy and Management Act of 1991 (Act).
3. Local governments must have submitted the appropriate reports as required by the Act to DHEC in order to participate in the program. Required reports include, but are not limited to, a complete solid waste management plan, an annual solid waste management progress report, full-cost disclosure documentation and quarterly grant reports.
4. Solid Waste Grants are made available to:
 - a. Any county in the State of South Carolina;
 - b. Any municipal or local government that provides solid waste services;
 - c. Regions that have an approved regional solid waste management plan; and
 - d. Informal regions that submit a Memorandum of Agreement designating one eligible local government to administer the funds.
5. Priority for funding will be given to Regional proposals.
6. Grants will not be provided for projects not consistent with the state or local solid waste management plan.
7. Aggrieved parties may apply within 30 days of the decision to the SWAC for a review of that decision. Within 45 days of the original grant decision, the Office will inform the aggrieved party of the hearing date, place and time. Within 60 days of the original grant decision date the SWAC will render a final decision.
8. All grants awarded will have an ending date of June 30, 2012.
9. The applicant must be able to provide documentation of ownership or present a signed lease agreement for any land that may be used in conjunction with the project proposed.
10. Activities undertaken to fulfill the requirements of the grant must be performed in compliance with federal, state and local regulations.
11. The Grantee shall not provide any DHEC grant funds to private sector recycling programs unless specifically contracting for goods or services.
12. All grants shall be construed and enforced in accordance with the laws of the State of South Carolina.
13. All equipment purchases, transportation and facility construction must meet all federal, state and local regulations.
14. No person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination in relation to activities carried out under this grant program on the grounds of race, age, health status, handicap, color sex, religion, or national origin.

FY12 Solid Waste Reduction and Recycling Grant

Responses to the items below will be used to assign point values to all proposals. Grant awards will be made based on a ranking by point value. Responses should be numbered 1 through 13 and addressed in numerical order. Incomplete applications will not be considered.

General Information:

1. Provide the local government name, contact information, mailing information and an e-mail address.

Project Description Point Value: (0 to 75)

2. Describe the overall project for which you are requesting funds.
3. Identify the targeted commodity/commodities.
4. Describe the targeted source(s) of the materials: residences, schools, businesses, multi-family housing, commercial, institutions, government offices/agencies, etc.
5. Describe where the material is currently going and where the material will be going.
6. Describe how the materials will be collected, transported and marketed.
7. Provide a list of potential vendors for the materials.
8. Describe the amount of targeted material currently being recycled and the estimated increased tonnage expected as a result of the grant.

Regionalization Point Value: (0 to 10)

9. If this is a regional application, provide an explanation of the participating counties/local governments current recycling program for all targeted materials.
10. Describe the benefits of a regional approach to this project.
11. Provide an estimate of the amount of material you anticipate receiving from the other participants.

Budget/Cost Justification Point Value: (0 to 15)

12. Provide a detailed budget for the project including grant funds requested, matching funds available, in-kind contributions and any other contributions.
13. Describe how this project will be funded in the future.

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